



## Library Monitor

**Department:** Library

**Supervisor:** Kajsa Herrstrom

**Hours:** 5-10 hours per week (depending on student availability and library needs). Schedule will sometimes include evenings and Saturday hours

**Pay:** \$10 per hour

**Location:** Elkhart, Indiana

**Anticipated start date:** August 31, 2026

Application review begins immediately and will continue until the position is filled.

**Summary:** Join our library team to monitor the library desk while others are away. Successful applicants are skilled in customer service interactions.

### Responsibilities and duties:

- Provide assistance to library patrons, including appropriate referrals to librarians for further assistance
- Use applicable computer systems to circulate library materials to patrons

### Qualifications and skills:

- Competence with computer technology
- Experience and success in customer service
- Reliability and punctuality; availability to work shifts needed
- Commitment to Jesus Christ, affinity with Anabaptist values and beliefs, and supportive of the mission of AMBS
- Commitment to undoing racism and/or similar initiatives required
- Ability to appropriately navigate cultural and other differences

### Hiring policy

Commitment to Anabaptist Mennonite Biblical Seminary's mission and support of its Anabaptist and ecumenical vision are essential. AMBS does not discriminate against employees or candidates for employment on the basis of race, sex, color, national origin, age, disability, sexual orientation, gender identity, or any other legally protected status.

AMBS is committed to anti-racism as one of the ways we practice God's reconciling mission in the world. Candidates for employment will have a strong motivation to join our efforts to work for racial equity and make AMBS an increasingly diverse learning community.

\*\*\*\*HR or Student Services Internal Note\*\*\*\*

*Date description was written/updated:* April 23, 2026

**Anabaptist Mennonite Biblical Seminary**

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